

# 2015-2016 Undergraduate Catalog Amendments

(Effective 1/7/16)

## ACADEMIC REGULATIONS AND POLICIES CORRECTION

(Section 102)

### ACADEMIC PROGRESS/PROBATION

3. Academic Progress

*P. c. c. a.*

*F:* In the Undergraduate Program, students must maintain a minimum cumulative grade point average (GPA) of 2.0. Students who fail to maintain this minimum GPA will be placed on academic probation. Students on academic probation must maintain a minimum cumulative GPA of 2.0 in all subsequent semesters. If a student's cumulative GPA falls below 2.0, the student will be placed on academic suspension.

*T:* In the Undergraduate Program, students must maintain a minimum cumulative grade point average (GPA) of 2.0. Students who fail to maintain this minimum GPA will be placed on academic probation. Students on academic probation must maintain a minimum cumulative GPA of 2.0 in all subsequent semesters. If a student's cumulative GPA falls below 2.0, the student will be placed on academic suspension.

(Section 102) (Effective 1/7/16)

### WITHDRAWALS

*P. c. c. a.*

Procedures for withdrawal from a course are outlined in the Undergraduate Catalog. Administrative withdrawal is available for students who are unable to attend a course for non-academic reasons. Academic withdrawal is available for students who are unable to attend a course for academic reasons. Students who withdraw from a course must complete a withdrawal form and submit it to the Registrar's Office. Students who withdraw from a course will receive a grade of "W" for the course. Students who withdraw from a course will not receive credit for the course. Students who withdraw from a course will not be eligible for financial aid for that semester.

#### Administrative Withdrawal

Procedures for administrative withdrawal are outlined in the Undergraduate Catalog. Administrative withdrawal is available for students who are unable to attend a course for non-academic reasons. Students who withdraw from a course must complete a withdrawal form and submit it to the Registrar's Office. Students who withdraw from a course will receive a grade of "W" for the course. Students who withdraw from a course will not receive credit for the course. Students who withdraw from a course will not be eligible for financial aid for that semester.

In the Undergraduate Program, students who are unable to attend a course for non-academic reasons may request an administrative withdrawal. Students who request an administrative withdrawal must complete a withdrawal form and submit it to the Registrar's Office. Students who request an administrative withdrawal will receive a grade of "W" for the course. Students who request an administrative withdrawal will not receive credit for the course. Students who request an administrative withdrawal will not be eligible for financial aid for that semester.

In the Undergraduate Program, students who are unable to attend a course for academic reasons may request an academic withdrawal. Students who request an academic withdrawal must complete a withdrawal form and submit it to the Registrar's Office. Students who request an academic withdrawal will receive a grade of "W" for the course. Students who request an academic withdrawal will not receive credit for the course. Students who request an academic withdrawal will not be eligible for financial aid for that semester.

#### Academic Withdrawal

Procedures for academic withdrawal are outlined in the Undergraduate Catalog. Academic withdrawal is available for students who are unable to attend a course for academic reasons. Students who withdraw from a course must complete a withdrawal form and submit it to the Registrar's Office. Students who withdraw from a course will receive a grade of "W" for the course. Students who withdraw from a course will not receive credit for the course. Students who withdraw from a course will not be eligible for financial aid for that semester. For more information, contact the Registrar's Office at (508) 548-2000. Email: registrar@pcc.edu.

( .103)

## APPLYING FOR GRADUATION

F : A A D  
G M P

T : A A D  
A M P

( .103)

## ATTENDANCE

P c c a

1. P  
A  
A
2. ( )  
( )
3. A  
/
4. A L
5. F  
I  
F

( .103)

## Online Attendance Policy

P c P c a a c - - a c a c a

Amendments 2

( . 106)

**GRADING POLICY**

*A*

*F* : 8-10. Represents a student who has earned a grade of 10, 16, 22, 28, 34, 40, 46, 52, 58, 64, 70, 76, 82, 88, 94, or 100. *N* : Represents a student who has earned a grade of 82, 88, 94, or 100. *M* : Represents a student who has earned a grade of 82, 88, 94, or 100. *J* : Represents a student who has earned a grade of 82, 88, 94, or 100. *I* : Represents a student who has earned a grade of 82, 88, 94, or 100. *F* : Represents a student who has earned a grade of 82, 88, 94, or 100.

( . 106)

**INCOMPLETES**

*F* : *A* : *I* : *T* : *A* : *I* :

( . 106-107)

**INDEPENDENT STUDY**

**(Parkville Daytime Campus Center Only)**

*A*

Independent Study

**Independent Study  
(Accelerated Program Only)**

*A*

Independent Study

*F* : *I* : *O* :

*T* : *I* :

**ASSOCIATE OF ARTS / SCIENCE DEGREES**

( . 112)

*F* : 8. Represents a student who has earned a grade of 60.

*T* : 8. Represents a student who has earned a grade of 60.

**BACHELOR OF ARTS / BACHELOR OF SOCIAL WORK /  
BACHELOR OF FINE ARTS**

( . 113)

*F* : 12. Represents a student who has earned a grade of 60.

*T* : 12. Represents a student who has earned a grade of 60.



**COURSE CHANGES**

( . 252)

**AC 350 Accounting Information Systems** ( *c o u r s e c o n t a c t* )

A r e a s c o n t a c t e d : A c c o u n t i n g ( I 1 4 1 ) ; E l e m e n t s : R e q u i r e m e n t : A C 3 2 0 ; P r e r e q u i r e m e n t : C 1 4 0 . 3 : 0 : 3

**AC 380 Cost Accounting** ( *c o u r s e c o n t a c t A C 3 1 5* )

A r e a s c o n t a c t e d : A c c o u n t i n g ( I 1 4 1 ) ; E l e m e n t s : R e q u i r e m e n t : A C 2 0 2 ; P r e r e q u i r e m e n t : A C 3 2 0 , F I 3 6 0 . 3 : 0 : 3

**AC 430 Auditing**

R e q u i r e m e n t : A C 3 2 5 ; P r e r e q u i r e m e n t : A C 3 5 0

( . 326)

**Delete MG 352 from catalog and removed as pre-requisite for all affected courses**

I 3 5 3 , H 3 5 3 , L G 4 2 6 , M G 3 5 4 , M G 3 6 5 , M G 3 7 5 , M G 4 0 1 , M G 4 2 0 , M G 4 4 0 , M G 4 9 5

( . 327)

**MG 365 Organizational Behavior** ( *a r e a c o n t a c t b e n e f i t c o u r s e c o n t a c t M G 3 5 2 - r e m o v e d* )

R e q u i r e m e n t : B 3 7 1 ; P r e r e q u i r e m e n t : M G 3 7 1 .

**NEW PROGRAMS**

**Global Communication certificate**

C o n t a c t e d : G l o b a l C o m m u n i c a t i o n C e r t i f i c a t e ( 1 5 e d i t i o n ) ; R e q u i r e m e n t : I 1 4 1 ; P r e r e q u i r e m e n t : ( E l e m e n t s , R e q u i r e m e n t ) .

**Benefits**

- K e y b e n e f i t : A r e a c o n t a c t e d : A c c o u n t i n g ( I 1 4 1 ) ; E l e m e n t s : A r e a c o n t a c t e d : A c c o u n t i n g ( I 1 4 1 ) ; P r e r e q u i r e m e n t : A r e a c o n t a c t e d :
- A r e a c o n t a c t e d : A r e a c o n t a c t e d :
- B e n e f i t : C o u r s e c o n t a c t e d ( 1 5 e d i t i o n ) ; P r e r e q u i r e m e n t : A r e a c o n t a c t e d ; A r e a c o n t a c t e d ( 1 5 e d i t i o n ) .

**Certificate- 12-18 Hours, 2.0 GPA**

**Core Course**..... **3 cr.**  
 CA 235 **Management Communication**.....3 cr.

**Elective Course** ..... **9-15 cr.**  
*6 cr. a a a c*

- CA 321 **Introduction to Computers**.....3 cr.
- CA 475 **Computer Concepts and Introduction**.....3 cr.  
*( cr. a b a a )*
- EN 355 **Introduction to Literature**.....3 cr.
- GGH 110 **Global Geography**.....3 cr.
- IB 302 **Introduction to Business**.....3 cr.
- LE 300E **Advanced Management**.....3 cr.
- LE 300O **Business Introduction**.....3 cr.
- MK 395 **Introduction to Marketing**.....3 cr.  
*(MK 351 )*
- P 361 **Global Geography**.....3 cr.
- A **Advanced**.....3 cr.
- Introduction to Literature**.....3-6 cr.
- O AL.....12-18 cr.

**PROGRAM CHANGES**

( .220)

**Nursing Pre-Licensure Program**

C **Communication**  
*T c b a Fa 2016 a a a a M Sa Ba N Pa c c D a N Ca a c c*

( .232)

**Public Administration Business Relations**

MG 352, MG 371

( .114, 142, 197, 199, 201, 202, 203, 204, 205, 206, 208)

**All Business Administration and Management, Management/Majors**

C C 140, C 140, I 141  
*( b a a )*  
 IS 141 **Introduction to Computer Science**..... Sc  
 B a a CS 140.

( .135)

**B.S. in Business Administration: International Business Concentration**

A  
B 300, 400  
21

( .203)

**Management/Finance**

E M E P  
E 2 E P

## CONTACT INFORMATION

( . . . 47-48)

### Campus Center Locations

#### Arizona

L . C . . . . G . . . .  
(623) 935-4424  
7383 N. L . . . . . 3114  
L . AFB, A 85309-1555  
. . . @ . . . .  
- C . . . . L . ( )

D . . . -M . . . . C . . . . G . . . .  
(520) 748-8266  
355 F /F DE  
5355 E G . . . . . 107  
D . . . -M . . . . AFB, A 85707-3003  
. . . @ . . . .  
- C . . . . L . ( )

#### Arkansas

L . . . . C . . . . G . . . .  
(501) 988-5624  
1490 . . . . . B . . . . 113  
J . . . . , A 72099-0001  
. . . @ . . . .  
- C . . . . L . ( )

#### California

B . . . . C . . . . C . . . . C . . . .  
G . . . .  
(760) 252-7275  
2700 B . . . . . C-14  
B . . . . , CA 92311  
. . . @ . . . .  
- C . . . . L . ( )

B . . . . C . . . . G . . . .  
(760) 252-7275  
M . . . . C . . . . L . . . . B . . . . B . . . . 218  
B . . . . , CA 92311  
. . . @ . . . .  
- C . . . . L . ( )

C . . . . R . . . . C . . . . G . . . .  
(760) 725-6858  
J . . . . E . . . . . G . . . . - B . . . . #1331,  
. . . 207  
MCB C . . . . R . . . . , CA  
. . . . 92055-5020  
. . . @ . . . .  
- C . . . . L . ( )

F . . . . L . . . . C . . . . G . . . .  
(760) 386-8062  
C . . . . N . . . . . G . . . .  
3 . . . .  
A . . . . E . . . . . G . . . . - B . . . . 1020  
F . . . . , CA 92310  
. . . @ . . . .  
- C . . . . L . ( )

. . . . . C . . . . C . . . . G . . . .  
(442) 242-9028  
18422 B . . . . .  
. . . . . , CA 92395  
. . . @ . . . .  
- C . . . . L . ( )

#### Georgia

M . . . . C . . . . G . . . .  
(229) 245-7077  
23 . . . F /F DE - 3010 . . . . .  
M . . . . AFB, GA 31699-1518  
. . . @ . . . .  
- C . . . . L . ( )

#### Idaho

M . . . . H . . . . C . . . . G . . . .  
(208) 832-4535  
366 F /F DE - 665 F . . . . .  
. . . 214  
M . . . . H . . . . , ID 83648-5115  
. . . @ . . . .  
- C . . . . L . ( )



**Illinois**

U.S. Army Corps of Engineers  
(618) 744-1555  
404 S. Main Street - Bldg. 1650  
St. Louis, MO 63103  
79  
U.S. Army Air Force Base, IL 62225-1607  
...@...  
- C... L... ()

**Massachusetts**

U.S. Army Corps of Engineers  
(781) 860-7275  
66 Main Street /DPE  
BLDG 1728 - 29 Corner...  
Hickory AFB, MA 01731  
...@...  
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- C... L... ()

**Missouri**

U.S. Army Corps of Engineers  
(816) 559-5601  
911 Main Street, Bldg. 800  
Kansas City, MO 64105  
...@...  
- C... L... ()

U.S. Army Corps of Engineers  
(816) 584-6560  
2200 M-291 Highway (East of 1/11/16:  
20101 East, Jefferson, D.)  
Jefferson, MO 64057  
...@...  
- C... L... ()

U.S. Army Corps of Engineers  
(660) 563-2846  
509 Main Street /F DE  
511 Main Street, Bldg. 245  
Hickory AFB, MO 65305  
...@...  
- C... L... ()

U.S. Army Corps of Engineers  
(573) 329-2798  
4904 Corner... A, B. 499,  
... 33  
U.S. Army Corps of Engineers, MO 65473  
...@...  
- C... L... ()

**Montana**

U.S. Army Corps of Engineers  
(406) 761-7540  
341 Main Street /FD  
7521 Fairview Avenue, N  
Missoula AFB, MT 59402-7507  
...@...  
- ... G...  
- C... L... ()

**New Mexico**

HQ Ste 33 U.S. Army Corps of Engineers  
(575) 479-2337  
... 203 Bldg. 224  
49 Main Street /F DE 596 Fairview...  
Hickory AFB, NM 88330-8038  
...@...  
- C... L... ()



Missouri Group  
(701) 727-0469  
5 F /F DE  
156 Missouri Ave  
Missouri AFB, ND 58705-5008  
missouri@group.com  
- Missouri Group LLC ()

California Group  
(843) 228-7052  
628 F /F DE  
101 Highway B, B. 221 / 101 10 0 0 10 53.99

### **Ohio**

Delaware Group  
California Group  
(614) 237-4229  
401 N. Delaware Ave  
B. 11 Delaware Ave  
California, OH 43213  
delaware@group.com  
- Delaware Group LLC ()

Pennsylvania Group  
(937) 904-4806  
88 M /DPEE  
2130 5 Pennsylvania B. 50, Ave B  
Pennsylvania AFB, OH  
45433-7024  
pennsylvania@group.com  
- Pennsylvania Group  
- Pennsylvania Group LLC ()

### **Oklahoma**

California Group  
(405) 739-7275  
72 F /F D, B. 201 E  
7751 1, 1, 1, 105  
California AFB, OK 73145-9148  
california@group.com  
- California Group  
- California Group LLC ()

### **South Carolina**

California Group  
(843) 228-7052  
John E. ... Group - B. 596,  
212  
MCA B, C 29904-5001  
southcarolina@group.com  
- South Carolina Group LLC ()

Georgia Coastal Guard  
(325) 654-4082  
17 F /F DE - 265 K... BL D  
... 208  
Georgia AFB, ... 76908-5503  
...@...  
- C... L... ()

Louisiana Coastal Guard  
(210) 670-9116  
802 F /F DEE  
1550 ... 5  
Louisiana AFB, ... 78236-5251  
...@...  
- C... L... ()

Louisiana Coastal Guard  
(830) 298-5593  
47 F /F DE  
201 M... B... B... 221  
Louisiana AFB, ... 78843  
...@...  
- N... G...  
- C... L... ()

Louisiana Coastal Guard  
(210) 566-9595  
12 F /F DE  
301 B ... 5  
Louisiana AFB, ... 78150-4521  
...@...  
- C... L... ()

### Utah

Hawaii Coastal Guard  
(801) 773-4692  
7285 4 ... B... 180, ... 105  
Hawaii AFB, ... 84056-5204  
...@...  
- N... G...  
- C... L... ()

### Virginia & Greater DC Area

Florida Coastal Guard  
(703) 527-5258  
B... 417, 239 ... A...  
Florida, A 22211  
...@...  
- C... L... ()

Hawaii Coastal Guard  
(703) 525-7275  
E... O... - H... H... BN  
Hawaii  
1550 ...  
A... A 22214  
...@...  
- N... G...  
- C... L... ()

Virginia Coastal Guard  
(703) 640-7389  
Louisiana Coastal Guard - 3088  
MCCDC ... A 22134  
...@...  
- C... L... ()

### Washington

Florida Coastal Guard  
(509) 244-2020  
92 F /F DE  
6 ... 118  
Florida AFB, A 99011-9406  
...@...  
- N... G...  
- C... L... ()

### Wyoming

Florida Coastal Guard  
90 F /F DE  
1205 ... B...  
Florida AFB, ... 82005-3924  
...@...  
- C... L... ()